

The Heinz Endowments – Grantee Application Portal

Our grantee portal is transitioning from the current Blackbaud Legacy Portal to a new Blackbaud Applicant & Grantee Portal.

Key Dates & Information:

- **June 2, 2025:** The new Blackbaud Applicant and Grantee Portal launches. Grant seekers should start any new letter of inquiry (LOI) or general application in this new system.
- **August 31, 2025:** Blackbaud Legacy Portal shuts down permanently.

Please see this transition notice on our website for more details.

Any questions, please contact grants@heinz.org

This new Blackbaud Applicant and Grantee portal will make the application process easier. You will now have a single account to manage all funders using Blackbaud Grantmaking in one consolidated portal. If you already use a Blackbaud product, such as Raiser Edge, you won't need to create a secondary login. You will be required to securely sign in with a new Blackbaud ID or use an existing Blackbaud ID if you use other Blackbaud products.

There are two types of applications:

- Letter of Inquiry (LOI)
- General Application

First-time applicants should start with the LOI to enter the process for funding consideration. Only invited applicants should complete a General Application.

Once you click on the link, you will be prompted to create a Blackbaud ID.

Language
English (American) ▼

blackbaud

Applicant Portal

ENTER YOUR ACCOUNT DETAILS BELOW

Email address*

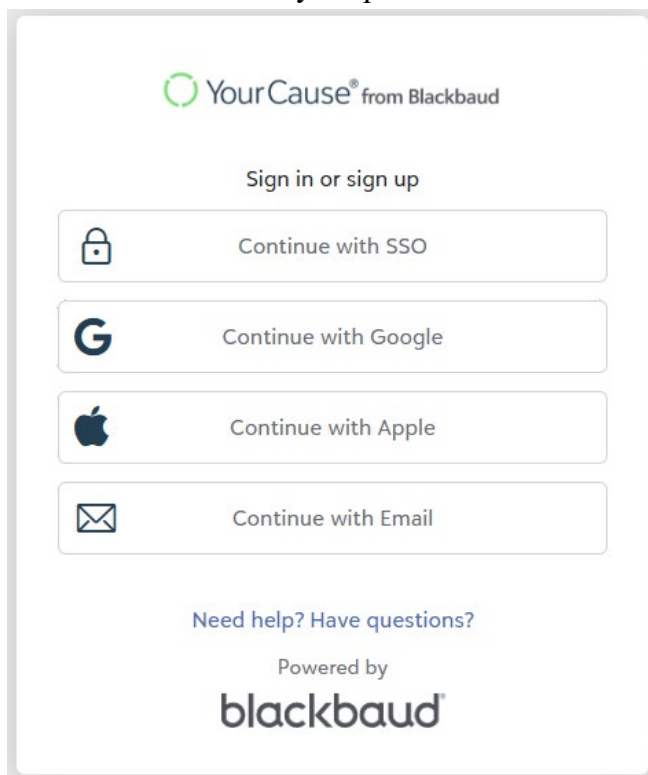
☐ Remember me

Sign in

Need help signing in? **Create account**

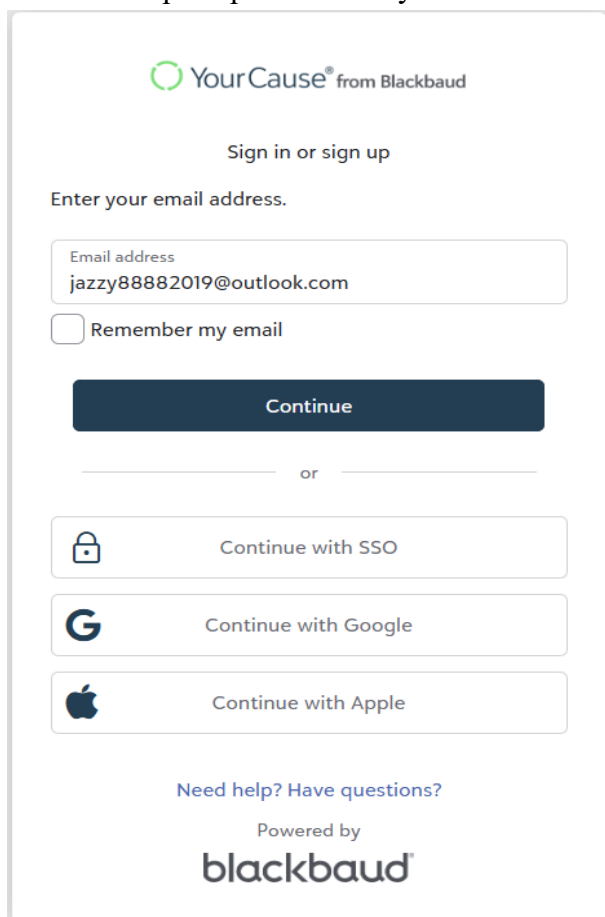
Powered by: YourCause

You will then see the YourCause from Blackbaud screen prompting you to sign in with one of four methods. Choose your preferred method.




The image shows the 'YourCause from Blackbaud' sign-in screen. At the top is the logo. Below it is the text 'Sign in or sign up'. There are four buttons for different sign-in methods: 'Continue with SSO' (with a lock icon), 'Continue with Google' (with a 'G' icon), 'Continue with Apple' (with an Apple logo icon), and 'Continue with Email' (with an envelope icon). Below these buttons is a link that says 'Need help? Have questions?'. At the bottom, it says 'Powered by blackbaud'.

You will be prompted to enter your credentials.



The image shows the 'YourCause from Blackbaud' sign-in screen with the email entry step. At the top is the logo. Below it is the text 'Sign in or sign up'. The prompt 'Enter your email address.' is shown. There is a text input field with the email address 'jazzy88882019@outlook.com'. Below the input field is a checkbox labeled 'Remember my email'. Below the checkbox is a dark blue 'Continue' button. Below the button is a horizontal line with the word 'or' in the center. Below the line are three buttons for different sign-in methods: 'Continue with SSO' (with a lock icon), 'Continue with Google' (with a 'G' icon), and 'Continue with Apple' (with an Apple logo icon). Below these buttons is a link that says 'Need help? Have questions?'. At the bottom, it says 'Powered by blackbaud'.

Confirm your credentials from your email by entering the confirmation code sent to your inbox.



Reset password

Confirmation of your email address is necessary

Confirmation code has been sent to your inbox.
Copy it to the confirm box below.

jazzy88882019@outlook.com

Confirm code

999251

Confirm

Send new code

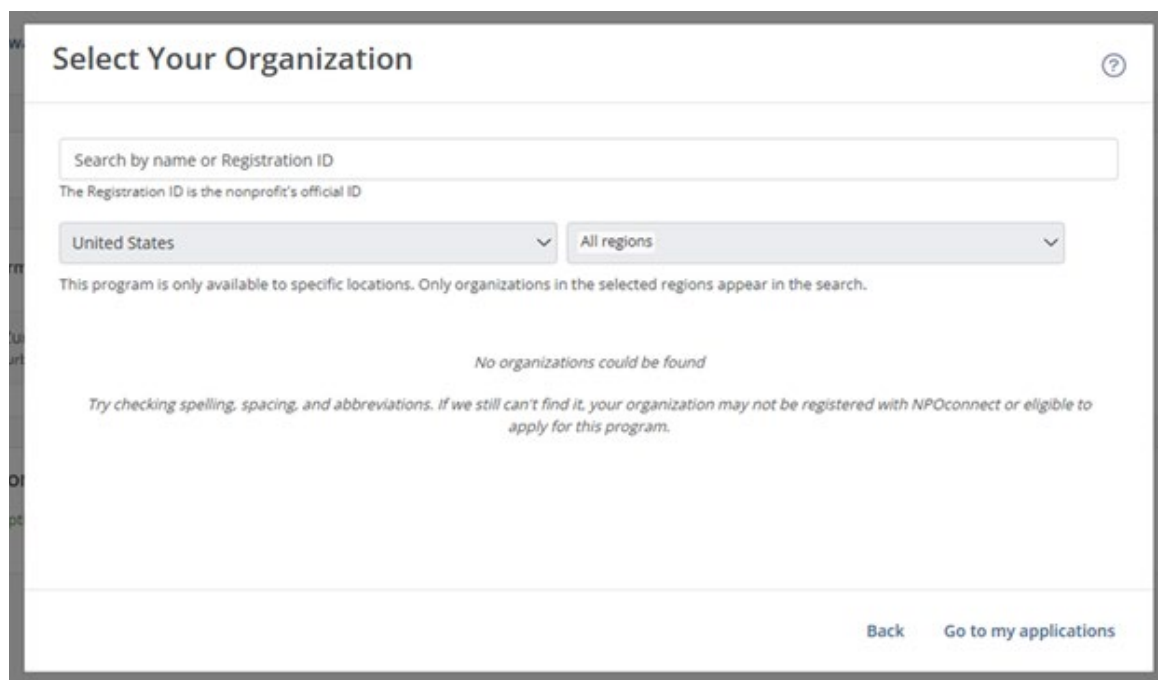
[Back to sign in](#)

[Need help? Have questions?](#)

Powered by
blackbaud

Once your access has been verified, you may sign on to the form.

You will be prompted to select **YOUR organization**, in the Search box, enter **your organization name or tax ID** and then press enter on your keyboard to search. NOTE: This is your organization not The Heinz Endowments.



Select Your Organization

Search by name or Registration ID

The Registration ID is the nonprofit's official ID

United States All regions

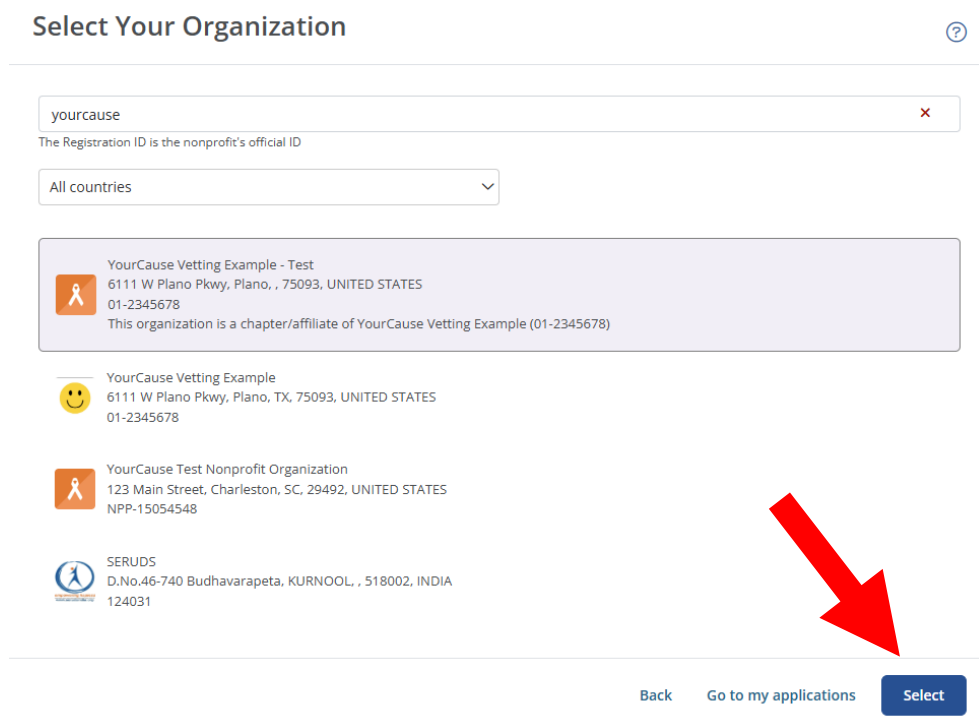
This program is only available to specific locations. Only organizations in the selected regions appear in the search.

No organizations could be found

Try checking spelling, spacing, and abbreviations. If we still can't find it, your organization may not be registered with NPOconnect or eligible to apply for this program.

Back Go to my applications

If your organization is a 501(c)(3) charitable organization, the system will find your organization. Select the organization by clicking on it, then click Select in the lower right corner.



Select Your Organization

yourcause

The Registration ID is the nonprofit's official ID

All countries

YourCause Vetting Example - Test
6111 W Plano Pkwy, Plano, , 75093, UNITED STATES
01-2345678
This organization is a chapter/affiliate of YourCause Vetting Example (01-2345678)


YourCause Vetting Example
6111 W Plano Pkwy, Plano, TX, 75093, UNITED STATES
01-2345678

YourCause Test Nonprofit Organization
123 Main Street, Charleston, SC, 29492, UNITED STATES
NPP-15054548

SERUDS
D.No.46-740 Budhavarapeta, KURNOOL , 518002, INDIA
124031

Back Go to my applications **Select**

You will be taken to a routing form, this is where you will select either “Letter of Inquiry (LOI): or “Grant Application”



**THE HEINZ
ENDOWMENTS**
Howard Heinz Endowment
Vira I. Heinz Endowment

Routing Form

Select Application type

FORM QUESTIONS

Letter of Inquiry (LOI) - Submit a short LOI to enter the process for funding consideration, which should take about 10 minutes to complete. We aim to respond to all inquiries within 45 days. LOIs are accepted on a rolling basis.

General Applications - Only invited applicants should complete a general application. This application requires a descriptive proposal narrative, information about the organization's annual or project budget, audited financial statements, and a signed Patriot Act compliance statement. Applications are accepted on a rolling basis.

Application Type*

Select either LOI or Grant Application


Application Type / LOI

Application Type / General Application

Submit

After you make your selection, click “Submit”

If you select “Letter of Inquiry” you will see the following screen, select “Start new application”.



**THE HEINZ
ENDOWMENTS**
Howard Heinz Endowment
Vira I. Heinz Endowment

Letter of Inquiry

Program is accepting applications


Submit a short LOI to enter the process for funding consideration, which should take about 10 minutes to complete. We aim to respond to all inquiries within 45 days. LOIs are accepted on a rolling basis.

[View all my applications](#)
[Start new application](#)


You will be asked to answer an eligibility question. Select your answer, then click Submit.

Eligibility SW PA

Applicant Information



YOURCAUSE VETTING EXAMPLE
6111 W Plano Pkwy, Plano, TX, 75093, US
01-2345678



Cheryl Dabat
625 Liberty Avenue, 30th Floor, Pittsburgh, PA, 15222, US
cdabat@heinz.org | 412-338-2624

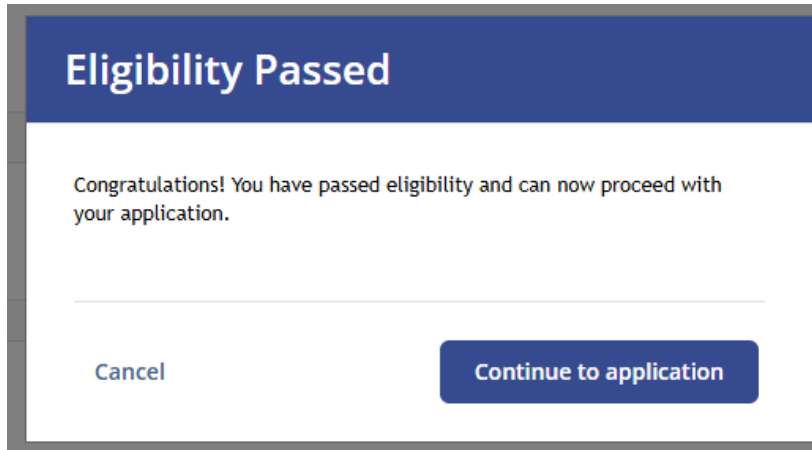
ELIGIBILITY FORM QUESTIONS

Complete the required fields below.
Program is accepting applications

Will this proposed work benefit the people of Southwestern Pennsylvania?*

Submit

If successful, you will be prompted to Continue to application:

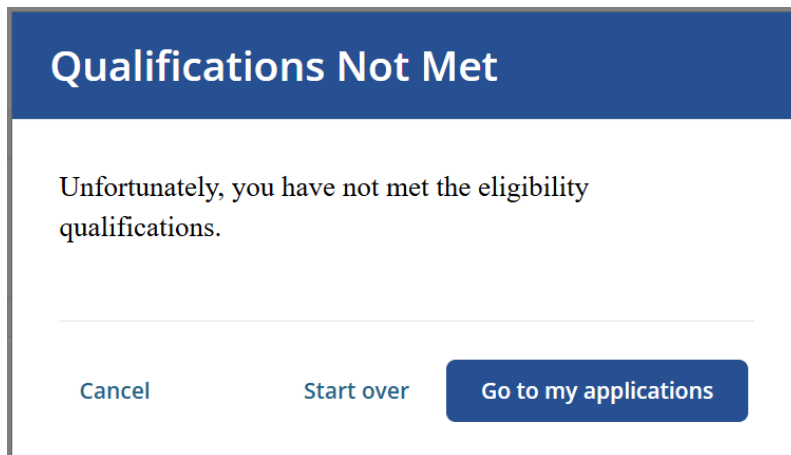
A dialog box with a dark blue header containing the text "Eligibility Passed" in white. Below the header, the main area is white and contains the text "Congratulations! You have passed eligibility and can now proceed with your application." followed by a horizontal line. At the bottom, there are two buttons: "Cancel" on the left and "Continue to application" on the right, which is highlighted with a dark blue background and white text.

Eligibility Passed

Congratulations! You have passed eligibility and can now proceed with your application.

[Cancel](#) [Continue to application](#)

If you are unsuccessful, you will receive the instructions below.

A dialog box with a dark blue header containing the text "Qualifications Not Met" in white. Below the header, the main area is white and contains the text "Unfortunately, you have not met the eligibility qualifications." followed by a horizontal line. At the bottom, there are three buttons: "Cancel" on the left, "Start over" in the middle, and "Go to my applications" on the right, which is highlighted with a dark blue background and white text.

Qualifications Not Met



Unfortunately, you have not met the eligibility qualifications.

[Cancel](#) [Start over](#) [Go to my applications](#)

Once inside the form, instructions will be displayed for you to enter additional applicants from your organization, such as the executive director or another employee, who are familiar with the grant request. You will be able to share responsibility to complete/submit the application.

Click the Manage Applicants link.

The Heinz Endowments LOI Stage 1 - Letter of Inquiry

 Manage applicants (1) 

When the form opens, you can add the applicant's email. Additional information fields open. Click Create to add the contact.

Manage Applicants

Add Applicant



Add additional applicants to this application and select what permissions they have.

This applicant does not exist. Create an applicant below and assign permissions.

First Name*

Last Name*


Language*

English (American)  

☐ Is this person an employee of The Heinz Endowments?

Clear

Create

APPLICANT	PERMISSIONS
Jill Zurborg jill.zurborg@blackbaud.com	<ul style="list-style-type: none">• Owner of application• Edit - Can add/edit and delete applicants• Receives application update emails 

Close

Click on the pencil, to the right of the contact's name, to set permissions for the new person.

The screenshot shows the 'Manage Applicants' interface. On the left, there is an 'Add Applicant' section with a search bar and 'Clear' and 'Add' buttons. The main area contains a table with two columns: 'APPLICANT' and 'PERMISSIONS'. The first row lists 'Jill Zurborg' with permissions: 'Owner of application', 'Edit - Can add/edit and delete applicants', and 'Receives application update emails'. The second row lists 'Joseph Tester' with permissions: 'Can manage applicants', 'Receives email notifications for application status updates', and 'Current owner'. A modal is open for 'Joseph Tester', showing a list of permissions with checkboxes: 'Can manage applicants', 'Receives email notifications for application status updates', and 'Current owner'. A red circle highlights the pencil icon next to the modal title. The modal has 'Cancel', 'Save', and 'Close' buttons.

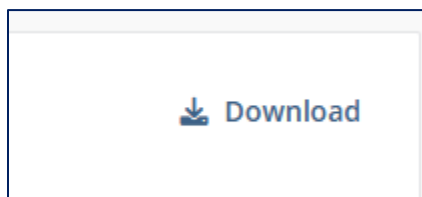
APPLICANT	PERMISSIONS
Jill Zurborg jill.zurborg@blackbaud.com	<ul style="list-style-type: none">Owner of applicationEdit - Can add/edit and delete applicantsReceives application update emails
Joseph Tester joseph@test.com	<ul style="list-style-type: none">Can manage applicantsReceives email notifications for application status updatesCurrent owner

After adding permissions, click CLOSE.

The screenshot shows the 'Manage Applicants' interface after the permissions modal has been closed. The table now shows 'Joseph Tester' with permissions: 'Edit - Can add/edit and delete applicants' and 'Receives application update emails'. A red 'x' icon is next to the 'Edit' permission. The 'Close' button in the bottom right corner is highlighted with a yellow box.

APPLICANT	PERMISSIONS
Jill Zurborg jill.zurborg@blackbaud.com	<ul style="list-style-type: none">Owner of applicationEdit - Can add/edit and delete applicantsReceives application update emails
Joseph Tester joseph@test.com	<ul style="list-style-type: none">Edit - Can add/edit and delete applicantsReceives application update emails

You may also click the DOWNLOAD icon on the right corner to download a copy of the form.



Conditional logic is used in this form to streamline the application process by showing only the fields that are relevant to your organization which is determined by how questions are answered throughout the form.

In the Mailing/Street Address cell, begin typing your name and a prompt will attempt to find the address.

A screenshot of a web form. At the top, the label "Mailing/Street Address*" is in red. Below it is a text input field containing "5530 Penn Ave,". A dropdown menu is open, showing five suggestions, each preceded by a location pin icon: "5530 Penn Ave Pittsburgh, PA, USA", "5530 Penn Ave S Minneapolis, MN, USA", "5530 Penn Ave Dayton, OH, USA", "5530 Penn Ave Wernersville, PA, USA", and "5530 Penn Ave N Brooklyn Park, MN, USA".

If the address is incorrect, or not found, you may enter the address by clicking “Can’t find your address?” to open an address form.

A screenshot of the same web form. The label "Mailing/Street Address*" is in red. The text input field now contains the placeholder text "Start typing to search for an address". Below the input field, the text "Can't find your address?" is displayed in a blue, sans-serif font.

On the Contact Information tab, click the **+ Add new** link, on the right, to open the form.

Welcome [Organization Name of 501\(c\)3...](#) **Contact Information** Proposal - LOI Proposal Attachments

Head of Organization (only 1)

Head of the Organization (e.g. CEO, President or Executive Director)*
Click the "Add New" link at the top right.
Minimum number of responses: 1

[+ Add new](#) [Import](#)

PREFIX	FIRST NAME	LAST NAME	EMAIL ADDRESS	OFFICE TELEPHONE	EXTENSION	TITLE
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Complete the required information in the form, then click **SAVE**.

Minimum number of responses: 1

Add New

Head of the Organization (e.g. CEO, President or Executive Director)

Prefix

First name*

Last name*

Email address*

Office telephone*

Extension

Title*

If the Head of the Organization contact is the same as the Primary Contact for the request, check the box just below the Head of Organization contact form. The request record will disappear, allowing the same person to be added to the request record, without having to fill out the form again.

Check here if Primary Contact for the Request is the same as the Head of Organization

Next, complete the Proposal information.

The screenshot shows the 'Proposal - LOI' tab selected in a navigation bar. The form contains three main sections: 'Endowments' Strategic Areas*' with a dropdown menu, 'Statement of Purpose*' with a text area (255 character limit), and 'Proposal Narrative*' with a larger text area (500 words maximum). Each section has a descriptive label and a text input field.

Proposal Attachments tab:

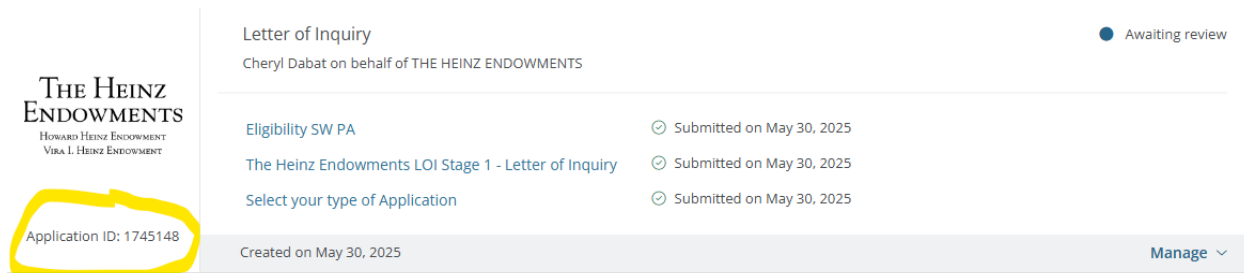
There are no required attachments for an LOI but there is an “Additional Information/Attachments” field to add up to five additional files. The accepted file types are shown under the box.

If this is a full/general application, you will have numerous required attachments.

To remove a file, click the red X on the right. As you add files, each file name will show under the upload box.

The screenshot shows the 'Proposal Attachments' tab selected. It features a section titled 'You may add additional information/attachments below.' with a sub-header 'Additional Information/Attachments' and a note 'You may upload up to 5. Each attachment cannot exceed 29 MB.' Below this is a large upload area with a red circle around the upload icon and text 'Click or drop files here to upload. Maximum file size: 29MB'. A list of accepted file types is shown: 'bmp, csv, doc, docx, gif, jpeg, jpg, pdf, png, ppt, pptx, rtf, tif, tiff, txt, xls, xlsx'. A file named 'Application_1745064.pdf' is listed with a red X icon next to it. A yellow circle highlights the red X icon. At the bottom, there are 'Previous' and 'Submit' buttons.

When the application is complete, click SUBMIT. You will then be taken to your applications page to see the submitted form as well as the unique Application ID.



THE HEINZ ENDOWMENTS
HOWARD HEINZ ENDOWMENT
VIRA I. HEINZ ENDOWMENT

Letter of Inquiry
Cheryl Dabat on behalf of THE HEINZ ENDOWMENTS

● Awaiting review

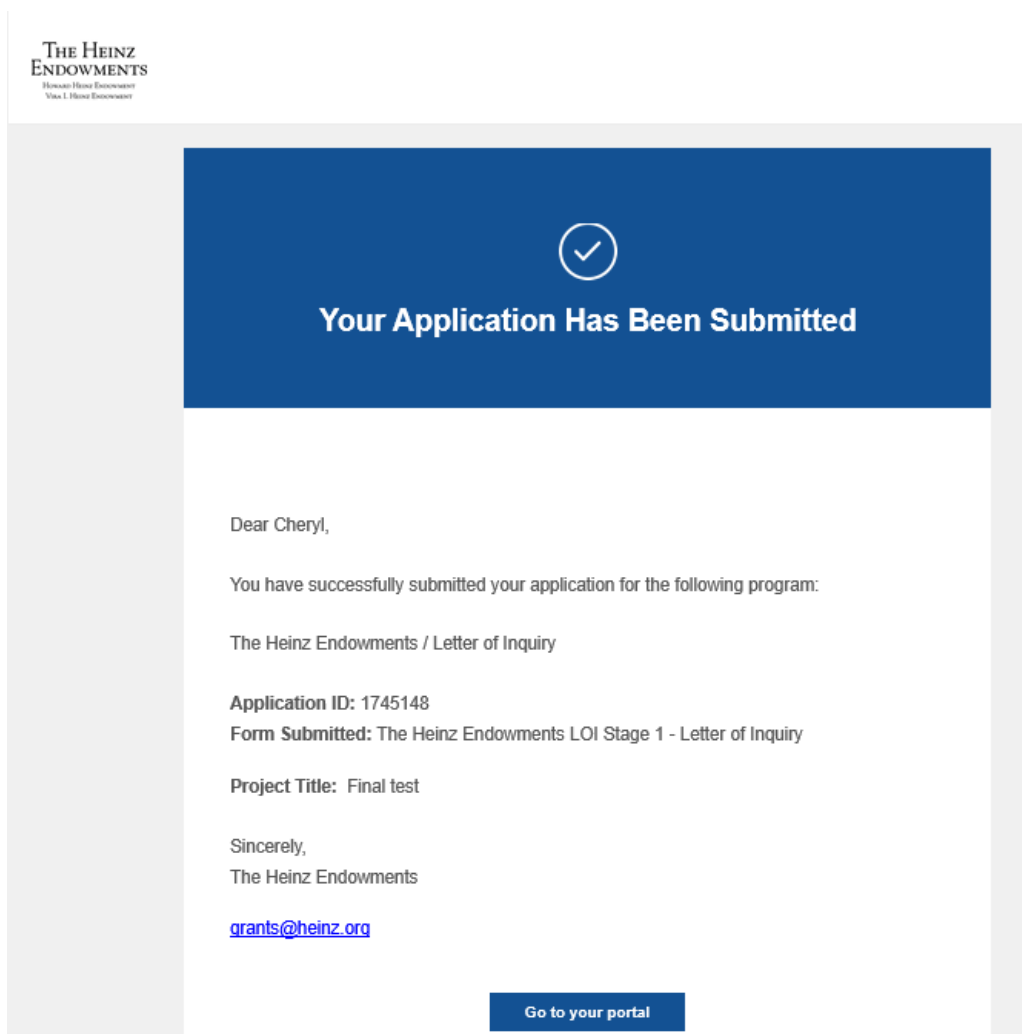
Eligibility SW PA	✓ Submitted on May 30, 2025
The Heinz Endowments LOI Stage 1 - Letter of Inquiry	✓ Submitted on May 30, 2025
Select your type of Application	✓ Submitted on May 30, 2025

Application ID: 1745148


Created on May 30, 2025

Manage ▾

Your application has been successfully submitted. You will receive a confirmation email showing your Application ID and the form name.



THE HEINZ ENDOWMENTS
HOWARD HEINZ ENDOWMENT
VIRA I. HEINZ ENDOWMENT



Your Application Has Been Submitted

Dear Cheryl,

You have successfully submitted your application for the following program:

The Heinz Endowments / Letter of Inquiry

Application ID: 1745148
Form Submitted: The Heinz Endowments LOI Stage 1 - Letter of Inquiry

Project Title: Final test

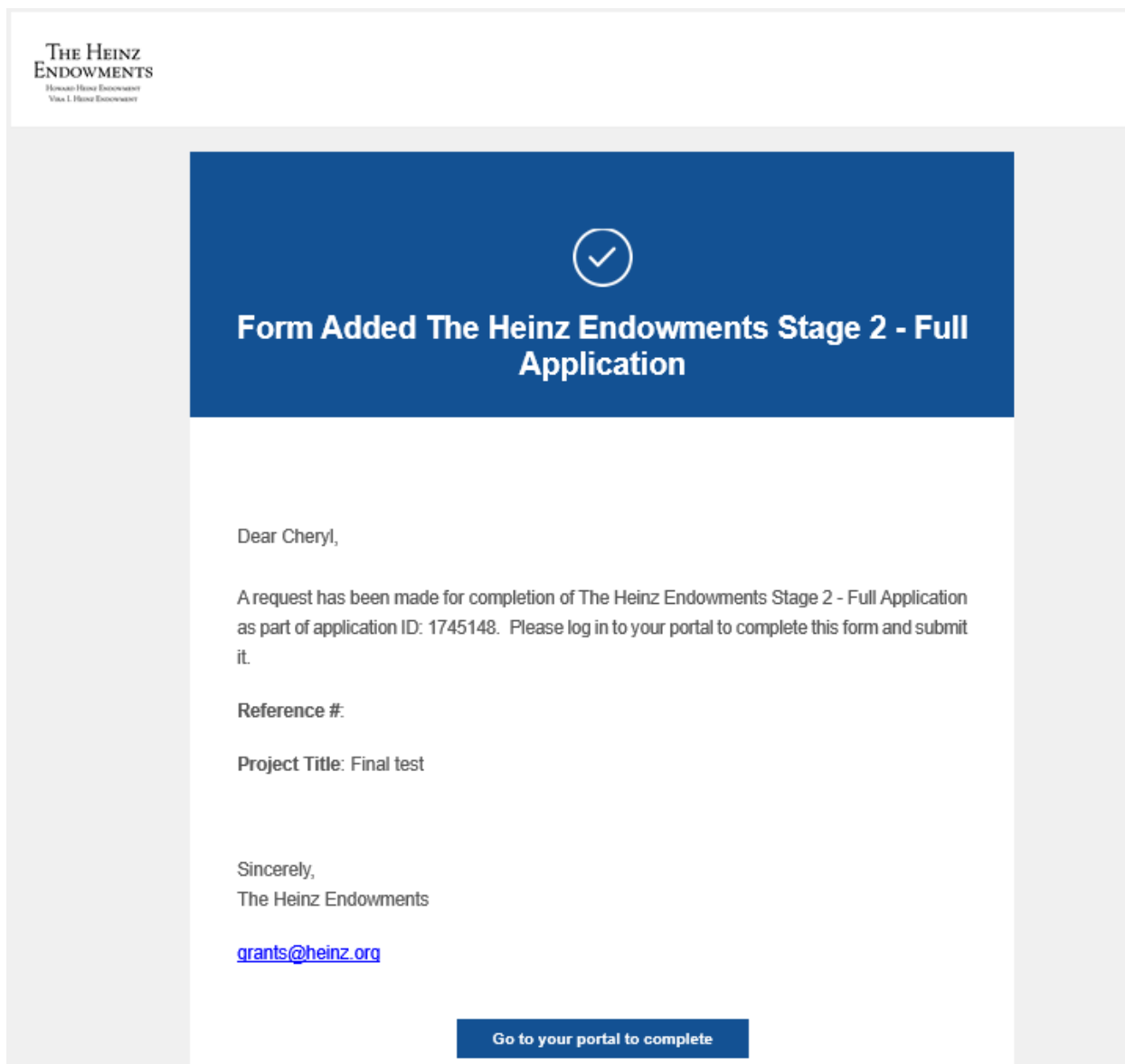
Sincerely,
The Heinz Endowments

grants@heinz.org

[Go to your portal](#)

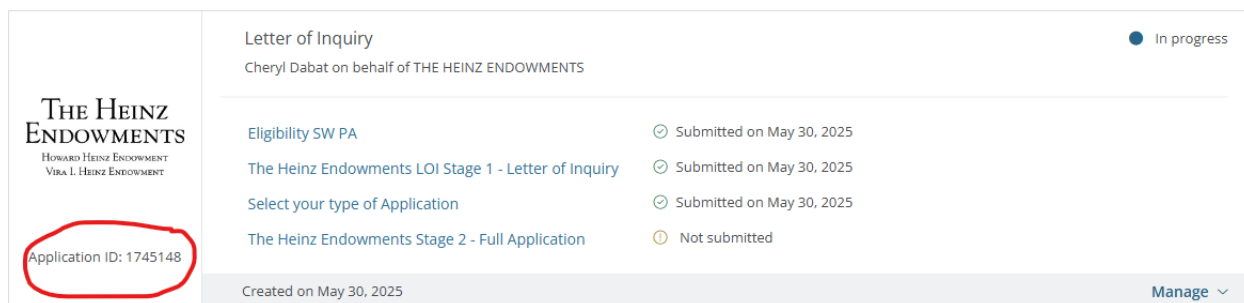
If you are invited to complete a Stage 2 - Full Proposal, you will receive an email confirmation and request to complete the next step. You may return to the portal via this link: <https://bbgm-apply.yourcausegrants.com/apply/applications>

The email confirming your selection for Stage 2 – Full Proposal will be similar to the following:



When signing into your account, you will see the next stage of the form in your portal.

Click the name of the form to enter the application.



Complete and submit the Stage 2 - Full Proposal form. You will also find any reporting requirements here. All items that pertain to this specific request will be housed together under the Application ID.